

BRISTOL ONE ACT DRAMA FESTIVAL

Safeguarding Guidelines

1. The physical and mental well-being of children involved in the Festival is the concern of the Organisers and all involved.
2. Children involved in competing Youth Groups are the responsibility of the adults running these Groups, who should let the Organisers know who are the nominated/specified adults.
3. Children involved in adult groups are the responsibility of the adults running these groups who should let the Organisers know who are the nominated/specified adult.
4. Children's privacy should be respected at all times and suitable changing arrangements made.
5. Children must observe the safety regulations at the theatre and not be allowed to impede the work of other groups.
6. Children must observe the same regulations as the rest of the Festival audience concerning entering or leaving the auditorium whilst the plays are in progress.
7. Staff running the bar should observe the regulations concerning under-age drinking and when in doubt should contact the Organisers and the nominated/specified adults from the groups.
8. The content and/or language of some plays in the Festival may be unsuitable for all ages and this should be indicated on promotional material and programmes. However it is the responsibility of the nominated/specified adults in charge, or the children's family, as to whether they watch the play.
9. The Organisers of the Festival should make their responsibilities clear to the groups and ascertain who is the person to contact if there is any cause for concern. They should also have a nominated/specified adult to whom all concerns and queries should be addressed.
10. Badges should be worn by all nominated/specified adults.
11. Photographs and publication of winners. It is the responsibility of groups to obtain necessary permission and to let the Festival organizers know of any children for whom it is not permitted.